



*St. Joseph's Catholic Primary School*  
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**Headteacher**  
Mrs N Holden  
**Executive Headteacher**  
Mr. M. Corcoran

13/7/2020

### **Plans for the re-opening of school to all pupils from September 2020**

Dear Parent/Carer

I am writing today to give you full details about your child coming into school from Thursday 3<sup>rd</sup> September 2020.

This has been a very difficult time for children so your child may be very apprehensive about coming back to school. They will have enjoyed spending time at home so the first day back may be quite a challenge for them. My aim is to give you all the information needed so that you can talk to your child before September to help their return be as stress free as possible. Before your child enters school, please could you speak to them about the changes that we have put in place to keep them and the staff as safe as possible.

Before the first day back please can you make sure your child knows the name of their new class teacher.

#### **At the Start of the Day**

Year 5 & 6      8.40 – 8.50am

Year 3 & 4      8.50 – 9.00am

Year 1 & 2      9.00 – 9.10am

- Children can only be accompanied to school by **one** adult.
- Whilst waiting to enter the school playground adults and children must maintain social distancing.
- All parents must enter through the Connor Road gate and exit through the Oxlow Lane gate.



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- Children must come to school wearing correct school uniform as detailed in the new uniform list that was sent out by email in July. The old uniform is no longer permitted.
- Children **must not** bring any items from home to use in school, including hand sanitiser, pencil cases, books etc. Children will need to make sure that they have a full PE kit in school from Thursday 3<sup>rd</sup> September.
- Parents will not be able to speak to any teacher or TA on the playground at the start or end of the day.
- Before entering the school building all children will be asked to sanitise their hands. We have increased the number of dispensers around the school to ensure this takes place.
- All classes will be accompanied to the classroom on a daily basis to ensure that different year groups do not mix together.
- Children must come to school with a clearly labelled water bottle as **water fountains will not be available.**
- Children will be allowed to wear masks in school if you wish, but must be provided with a small bag to put it in if they wish to take it off. All masks must be appropriate for use in school.

### **At the End of the Day**

Year 1 & Year 2	3.00pm
Year 3 & 4	3.10pm
Year 5 & 6	3.20pm

- All year groups will line up in the KS2 playground at their designated time.
- Only 1 parent may collect children for each family. Collection times must be adhered to.
- **Year 5 & 6 pupils will not be able to walk home alone unless a permission slip has been completed for September 2020.** This letter will be emailed to parents shortly and must be returned by Friday 17<sup>th</sup> July for your child to be allowed to walk home from 3<sup>rd</sup> September.
- All parents must enter through the Connor Road gate when instructed by a member of staff and exit through the Oxlow Lane gate.
- Please do not be late when collecting your child as this will impact on other year groups and cleaning routines.

### **Lunch Routines**

- Only packed lunches will be available by the school meals service.
- If your child is in Year 1 or 2 they are entitled to Universal Free School Meals, so your child will be provided with a free packed lunch.
- If your child is in Years 3, 4, 5 or 6 and is in receipt of Free School Meals your child will be provided with a free packed lunch.



- If your child is in Year 3, 4, 5 or 6 but is not entitled to a Free School Meals you can either provide your child with a packed lunch or purchase one via ParentPay. All payments must be made in advance at a cost of £2.10
- Lunches will be eaten in the classroom to ensure that year groups do not mix.

### **Toilet Breaks**

Toilet breaks have been timetabled throughout the day for each group, but children will be allowed to go at others times if necessary. Children will be accompanied at all times when using the corridor to ensure that year groups do not mix.

### **Playtimes**

Playtimes have been timetabled so that only a maximum of 2 year groups are in the playground at one time, however year groups will be allocated different areas of the playground, so that they do not mix.

### **Assemblies**

Whole school assemblies and Masses will not take place throughout the first half term. Weekly assemblies will take place with year groups to ensure that year groups do not mix.

### **Parent Meetings**

There will be no parent meetings in the first half term. Information about SATs, Kingswood, Phonics and new class teachers that would normally be given during a parent meeting will be emailed to parents. Parent Teacher Consultations will either be after the October half term or will be carried out over the telephone.

### **Breakfast Club**

In order to ensure that year groups do not mix we are unable to run Breakfast Club for at least the first half term. We will inform you when we are able to restart this provision again.

### **After School Clubs**

Mixed year group, sporting clubs will not take place in the first half term. The only clubs will be year group or class booster clubs/sports clubs run by school staff. We will inform you of these at the start of the Autumn Term.

### **Contacting School**

In order to limit the number of visitors to our school parents should contact the school office via telephone or email. Please do not drop into the school office to speak to a member of staff without an appointment, as they will be unable to see you.



## **If Your Child is Unwell**

If your child is unwell and has any one of the COVID-19 symptoms whilst in school, we will immediately isolate them and contact you to collect them. You must ensure that your child is collected as soon as possible. You will be required to get your child tested before they can return to school.

**If any child tests positive for COVID -19 then all children and staff members that have been in contact with that child will need to self-isolate for 14 days. This follows current Government guidelines and must be adhered to. No parent will be informed of the name of a child who tests positive.**

**If your child shows symptoms whilst at home, DO NOT SEND YOUR CHILD INTO SCHOOL as it will put other children and adults at risk. Please contact the school immediately to inform us.**

If you have any further questions I can be contacted by email [nholden65.301@bdcs.org.uk](mailto:nholden65.301@bdcs.org.uk)

Please be advised that this is all subject to change if the infection rate increases or if lockdown is reinstated. I will inform you of any changes prior to school re-opening.

Kind Regards

Mrs. Natalie Holden  
Headteacher

